



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 24 March 2015

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Alan Collins (Vice-Chairman)  
Councillors Nicholas Bennett J.P., Ian Dunn, Simon Fawthrop, Keith Onslow and  
Stephen Wells

A meeting of the Audit Sub-Committee will be held at Bromley Civic Centre on  
**WEDNESDAY 1 APRIL 2015 AT 7.00 PM**

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 27TH NOVEMBER 2014 ( EXCLUDING THOSE CONTAINING EXEMPT INFORMATION) (Pages 5 - 18)**
- 4 **QUESTIONS BY MEMBERS OF THE PUBLIC ATTENDING THE MEETING**  
In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 26<sup>th</sup> March 2015.
- 5 **MATTERS OUTSTANDING FROM THE LAST MEETING (Pages 19 - 24)**
- 6 **INTERNAL AUDIT PROGRESS REPORT (Pages 25 - 52)**
- 7 **INTERNAL AUDIT ANNUAL AUDIT PLAN 2015/16 (Pages 53 - 70)**
- 8 **EXTERNAL AUDIT GRANT CERTIFICATION REPORT (Pages 71 - 86)**

**9 EXTERNAL AUDIT ANNUAL PLAN (Pages 87 - 124)**

**10 QUESTIONS ON THE AUDIT SUB COMMITTEE BRIEFINGS**

The briefing comprises:

- Pre-Academy Audit of St Peter & St Paul Catholic Primary School-2014-15
- Redacted Final Council Tax Audit Report-2014-15
- Redacted Final Report for Closure of Audit of PRU
- Redacted Pensions Final Audit Report-2014-15
- Redacted Final Report –Pre-Academy-St Mary Cray Primary School-2014-15.
- Redacted Final Procurement Report-2013-14
- Redacted Final Report-Pre-Academy-Chislehurst (St Nicholas) C of E Primary School-2014-15
- Redacted Libraries Final Audit Report-2014-15
- Redacted NHS Health Checks Final Audit Report 2014-15
- Redacted Final Report Worsley Bridge Primary School Audit for 2014-15
- Redacted Final Registrars Follow Up Audit for 2014-15
- Redacted Final Report Street Cleansing Audit 2014-15
- Redacted Clare House Report 2014-15
- Redacted Final Report Leavers Audit 2014-15
- Redacted Final Internal Audit Report for Adult Education College 2014-15
- Redacted Final Report of Review of Section 75,76 and 256 agreements
- Redacted Transition Team Final Internal Audit Report for 2014-15

Members have been provided with advance copies of the reports via email and via the “Information Briefing” link to the Bromley Website.

The link to the Information Briefings is:

<http://cde.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=5343&Ver=4>

**11 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**Items of Business**

**Schedule 12A Description**

**12 INTERNAL AUDIT FRAUD & INVESTIGATION REPORT (Pages 125 - 164)**

Information relating to any individual.  
Information which is likely to reveal the identity of an individual.  
Information relating to the financial or business affairs of

any particular person (including the authority holding that information)

Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**13 EXEMPT MINUTES OF THE MEETING HELD ON THE 27TH NOVEMBER 2014 (Pages 165 - 172)**